

**MINUTES OF A REGULAR MEETING
OF THE
EULESS CITY COUNCIL
Tuesday, February 27, 2018**

A regular meeting of the Euless City Council was called to order by Mayor Linda Martin at 4:33 p.m. on Tuesday, February 27, 2018, in the Precouncil Conference Room of City Hall, 201 North Ector Drive. Those present included Mayor Linda Martin, Mayor Pro Tem Eddie Price, Council Members Jeremy Tompkins, Linda Eilenfeldt, Harry Zimmer, and Perry Bynum. Council Member Tim Stinneford arrived at 4:46 p.m.

During the Precouncil meeting:

- Mayor Linda Martin expressed her appreciation to City Secretary Kim Sutter, Deputy City Secretary Lindsay Wells, and Texas Star General Manager Glenda Hartsell-Shelton for planning and hosting a wonderful Board and Commission Appreciation Dinner at Texas Star on Monday, February 26, 2018.
- Council Member Jeremy Tompkins advised that he enjoyed the discussion during the winter worksession held Saturday, February 24, 2018. Additionally, he commended the Code Compliance Department for their response related to political sign violations during Primary Election early voting.
- City Manager Loretta Getchell advised that the City has been awarded a grant to purchase a generator for the Public Works Department. Additionally, she advised of upcoming events including:
 - Wednesday, February 28, 2018, 2:00 p.m., Retirement reception for Marilyn Johnston; Mary Lib Saleh Euless Public Library; and
 - Thursday, March 1, 2018, 10:00 a.m., 2nd Anniversary Memorial for Senior Officer David Hofer's End of Watch, Police and Fire Memorial.
- City Manager Getchell reviewed the regular agenda.

Finance Director Janina Jewell introduced Sara Dempsey, Audit Engagement Partner, and Stephanie Wilson, Senior Manager, Weaver. Ms. Dempsey presented the Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ending September 30, 2017 as well as the single audit. She advised that the firm has issued an unmodified (clean) opinion, and no audit adjustments or passed adjustments were noted (item #4).

- Director of Planning and Economic Development Mike Collins presented the Development update, including commercial and residential development.
- Assistant City Manager Chris Barker presented the Atmos Rate Review Mechanism (RRM) update and advised that the City Council will be presented an ordinance for consideration at a future City Council meeting to adopt a new tariff.
- Finance Director Jewell presented the Financial update for the period ending January 31, 2018.

- Assistant City Manager Barker advised that the westbound to eastbound U-turn lane on the Main Street Bridge is scheduled to open March 1, 2018. Additionally, he advised of intermittent road closures at Main Street and State Highway (SH) 183 to construct a median and create a left hand turn lane.
- Director of Public Works and Engineering Hal Cranor advised that the roadwork at Cullum Drive and Dickey Drive is nearing completion and the barriers will be removed shortly.
- City Manager Getchell advised of the presence of excess water at Ash Lane and Fuller-Wiser Road. She stated that the Public Works Department is investigating and has not found any issues on the City side. She recommends hiring a third party company to confirm that no leaks are present in city water lines.
- Assistant City Manager Barker advised that the repair and reconstruction of the monument sign at Mid-Cities Boulevard and State Highway (SH) 360 has been completed.

CLOSED SESSION

The City Council convened into closed session at 6:08 p.m. for deliberation regarding the following:

The purchase, exchange, lease or value of real property as authorized by Section 551.072 of the Texas Government Code related to:

- Cresthaven Addition
- S.W. Mills Subdivision

The City Council recessed closed session at 6:37 p.m.

COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS

The Euless City Council continued their meeting in the Council Chambers at 7:00 p.m. for consideration of scheduled items.

STAFF MEMBERS PRESENT

City Manager Loretta Getchell
Deputy City Manager Bob Freeman
Assistant City Manager Chris Barker
City Attorney Wayne Olson
City Secretary Kim Sutter
Deputy City Secretary Lindsay Wells
Police Chief Mike Brown
Director of Public Works and Engineering Hal Cranor
Finance Director Janina Jewell
Fire Chief Wes Rhodes
Director of Planning and Economic Development Mike Collins

Director of Parks and Community Services Ray McDonald
Information Services Administrator Scott Joyce
Assistant to the City Manager Betsy Deck
Library Administrator Sherry Knight
Fleet and Facilities Administrator Kyle McAdams
Texas Star General Manager Glenda Hartsell-Shelton

VISITORS

Mark Compton
Melanie Devine
Candice Forsyth

Don Martin
Molly McFadden
Betty Priddy

Gene Shawl
Scott Sheppard
Barney Snitz

INVOCATION

Mayor Linda Martin gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Harry Zimmer led the pledges of allegiance to the flags of the United States and Texas.

ITEM NO. 1. PRESENTATION OF EMPLOYEE OF THE MONTH FOR MARCH

Fire Chief Wes Rhodes introduced Fire Inspector I Drew Washington. Drew was accompanied by his wife, Amber, son, Owen, mother, Penny, and father, Marvin, and members of the Fire Department.

Mayor Martin presented Drew with a plaque commemorating his selection as Employee of the Month for March.

ITEM NO. 2. PRESENTATION OF THE REGIONAL SERVICE EXCELLENCE AWARDS

Emergency Preparedness Director Molly McFadden, Emergency Preparedness Specialist Candice Forsyth, and Emergency Preparedness Program Assistant Samantha Pickett representing the North Central Texas Council of Governments (NCTCOG) presented GIS Manager David Allen the Regional Service Excellence Award as well as an award for his work with the statewide Emergency Operations Center during Hurricane Harvey.

ITEM NO. 3. PRESENTATION BY 6 STONES

6 Stones President/CEO Scott Sheppard provided a recap of 6 Stones activities for 2017. Additionally, Mr. Sheppard, Assistant Director of CPR Teresa Grady, and Director of School Based Initiatives Adrianna Watson presented the City of Euless with the Pulling for Hope trophy won by the City during the Pulling for Hope bus pull held Friday, December 1, 2017.

ITEM NO. 4. PRESENTATION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FISCAL YEAR ENDING SEPTEMBER 30, 2017

Finance Director Janina Jewell stated that independent auditors from Weaver, performed the annual audit as required by the City Charter and are in attendance to present the findings of the report.

Sara Dempsey, Audit Engagement Partner, Weaver, presented the results of the Comprehensive Annual Financial Report as well as the Single Audit to the City Council, and stated that the report indicated a sound financial environment. She added that the auditor opinion was once again unmodified, which is the highest level of assurance they can provide and reiterated that no audit adjustments were made.

CONSENT AGENDA (items 5 through 7)

Mayor Martin asked Assistant City Manager Barker to read each item into the record.

Council Member Stinneford motioned to approve the consent agenda items number 5 through 7.

Council Member Bynum seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Price, Council Members Stinneford, Tompkins, Eilenfeldt, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 5. ACKNOWLEDGED RECEIPT OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FISCAL YEAR ENDING SEPTEMBER 30, 2017

Acknowledged receipt of Comprehensive Annual Financial Report for fiscal year ending September 30, 2017.

ITEM NO. 6. APPROVED AWARD OF BID NO. 004-18

Awarded Bid No. 004-18 for the purchase of plant protectants and fertilizers for Parks and Texas Star Golf Course:

- 1) Winfield Solutions, 1221 Champion Circle #107, Carrollton, Texas – fungicide items #2, and 3; Herbicide items #2, 3, 4, 5, 6, 8, and 10; and Other items #1 and 2;

- 2) Helena Chemical Company, 6801 Highway 66 West, Greenville, Texas – Herbicide Item #7; and Insecticides items #2 and 4;
- 3) SiteOne Landscape Supply, 1385 East 36th Street, Cleveland, Ohio – Fungicide item #1, and Herbicide items #9;
- 4) Target Specialty Products, 920 Freeport Parkway #220, Coppell, Texas – Insecticide items # 1 and 3;
- 5) Harrell's LLC, 5073 New Tampa Highway, Lakeland, Florida – Insecticide #1, and Other items# 3, 4, 5, 6, 7 and 8.

The estimated expenditure is \$101,500.

ITEM NO. 7. APPROVED CITY COUNCIL MINUTES

Approved City Council minutes of the regular meeting of February 13, 2018, and the special called meeting of February 19, 2018.

REGULAR AGENDA

ITEM NO. 8. AUTHORIZED MAYOR TO NEGOTIATE AND EXECUTE CONVEYANCE DOCUMENTS

Council Member Bynum motioned to authorize the Mayor to negotiate and execute conveyance documents for the purchase of property located at Cresthaven Addition, Block 13, Lot 1, 902 Cresthaven Drive; Block 3, Lot 5, 1003 Highland Drive; Block 3 Lot 4, 1005 Highland Drive.

Council Member Eilenfeldt seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Price, Council Members Stinneford, Tompkins, Eilenfeldt, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 9. AUTHORIZED MAYOR TO NEGOTIATE AND EXECUTE CONVEYANCE DOCUMENTS

Council Member Tompkins motioned to authorize the Mayor to negotiate and execute conveyance documents for acquisition of a portion of an undeveloped tract of land situated in the A.J. Huitt Survey, Abstract 684 and a portion of Block 1, Lot 5 in the S.W. Mills Subdivision.

Mayor Pro Tem Price seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Price, Council Members Stinneford, Tompkins, Eilenfeldt, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 10. HELD PUBLIC HEARING FOR SPECIFIC USE PERMIT NO. 18-01-SUP AND APPROVED FIRST AND FINAL READING OF ORDINANCE NO. 2184

Mayor Martin opened the public hearing at 7:32 p.m.

Director of Planning and Economic Development Collins presented the item to the City Council and stated that automotive repair business, Metroplex Autobody, has been located at 3215 West Euless Boulevard providing auto body repair services for the past several decades. After 39 years of ownership, the business owner wishes to lease the building to a franchise auto body repair company which will renovate the structure and surrounding property. Maaco intends to renovate the interior of the building to be compliant with company standards of open waiting and office areas. The exterior of the building will be painted the company's blue/gray branding color. The Planning and Zoning Commission held a public hearing on February 6, 2018, and recommended approval of the Specific Use Permit by a 7-0-0 vote with the following conditions:

1. The Specific Use Permit is tied to the Business Owner: Cidlik Inc.;
2. The Specific Use Permit is tied to the Business Name: Maaco Euless, TX;
3. All repair of vehicles, including but not limited to mechanical repair and maintenance operations, will be conducted within the building. No work will be conducted exterior to the building;
4. Outdoor storage of vehicles visible from the Right of Way or exterior display of merchandise are not permitted;
5. All car parts stored on site whether new or used, shall be stored in a manner that is screened from public view from the right-of-way and shall be stored interior to the building so as to not allow the collection of rainwater in tires or other cavities;
6. The services allowed at this facility are as follows: Auto Body repair, restoration and painting, Major Mechanical Repair of damaged systems, Light Mechanical Repair. Auto services not listed here are thereby prohibited;
7. The Specific Use Permit may be revoked if one or more of the conditions imposed by this permit has not been met or has been violated; and
8. Upon revocation or expiration of the Specific Use Permit, all uses permitted hereunder shall cease.

Steven Cidlik, applicant, was present to address any questions.

Mayor Martin asked to hear from any proponents of the case.

Steven Cidlik, 161 Ravenswood Drive, Bedford, Texas, expressed his excitement for this new business and thanked the City Council for their consideration.

Troy Bartnick, 79 Morrow Drive, Bedford, Texas, expressed his support of Mr. Cidlik and the Maaco Company.

Mayor Martin asked to hear from any opponents of the case. There being none, Mayor Martin closed the public hearing at 7:37 p.m.

Council Member Stinneford motioned to approve Ordinance No. 2184, a request for a Specific Use Permit for an Auto Body Repair on Bell Industrial District, Block A, Lot 4RA, 3215 West Euless Boulevard in the Texas Highway 10 Multi-Use District (TX-10).

Council Member Zimmer seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Price, Council Members Stinneford, Tompkins, Eilenfeldt, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 11. APPROVED EXTENSION OF CONTRACT FOR CITY MANAGER

Mayor Pro Tem Price motioned to approve an extension of the City Manager's contract to January 31, 2020.

Council Member Stinneford seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Price, Council Members Stinneford, Tompkins, Eilenfeldt, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 12. APPROVED EXTENSION OF CONTRACT FOR CITY SECRETARY

Council Member Eilenfeldt motioned to approve an extension of the City Secretary's contract to January 31, 2020.

Council Member Zimmer seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Price, Council Members Stinneford, Tompkins, Eilenfeldt, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 13. PUBLIC COMMENTS

No public comments.

ITEM NO. 14. REPORTS

City Manager

City Manager Getchell expressed her appreciation to the City Council for their vote of confidence and stated that it is a privilege to serve the citizens of Euless. Additionally, she expressed her appreciation to Finance Director Janina Jewell, Assistant Finance Director Jackie Theriot, Accounting Manager Ross Fairclo, Budget/Treasury Manager Diana Ayala, and the whole Finance Department for their work during the annual audit process.

City Attorney

No report given.

City Council

Mayor Pro Tem Price announced the award recipients as presented at the February 26, 2018 Boards and Commissions banquet.

Volunteer of the Year 2017	Betty Priddy
Youth Volunteer of the Year 2017	Hariza Mast
Business of the Year 2017	Dalworth Restoration
Organization of the Year 2017	Euless Citizens Police Academy Alumni Association Euless Citizens Fire Academy Alumni Association
Lifetime Contribution Award 2017	Don Martin

Mayor Martin announced several upcoming events:

- Wednesday, February 28, 2018 to Friday, March 2, 2018, 7:00 a.m. to 7:00 p.m., Primary Election early voting;
- Friday, March 2, 2018, 12:00 p.m. to 2:00 p.m., Seuss Much Fun!, Mary Lib Saleh Euless Public Library;
- Friday, March 2, 2018, 7:00 p.m., Professor D in Concert, Texas Star Golf Course;
- Tuesday, March 6, 2018, 7:00 a.m. to 7:00 p.m., Primary Election Day; and
- Monday, March 12, 2018, 10:00 a.m. to 2:00 p.m., Mayor's Spring Break Fitness Fair, Euless Family Life Center.

ITEM NO. 15. ADJOURN

Mayor Martin adjourned the meeting at 7:41 p.m.

APPROVED:

ATTEST:

Linda Martin, Mayor

Kim Sutter, TRMC, City Secretary